

Bethel Dual Enrollment Program

PARENT/GUARDIAN PERMISSION FORM

PARENT COPY

Dear Student/Parent/Guardian,

Please read the following carefully and complete the bottom portion of the form.

- I give permission for my child to take dual enrollment courses with Bethel University
- Bethel's current tuition rate before the dual enrollment grant and any Bethel University scholarship is \$500 per course. Students who meet initial eligibility requirements are eligible for three grants totaling \$1,200 in their junior and senior years of high school attendance.
- To be eligible for the grant, students/parents/guardian must complete the Dual Enrollment Grant application by September 15th for the fall term and February 1st for the spring term. Go to:
- <http://www.tn.gov/collegepays/article/dual-enrollment-grant> to complete the grant application.
- **To remain eligible for the grant, the student must maintain a cumulative 2.75 college GPA from all schools where dual enrollment grants have been used. The student and/or schools are responsible for confirming eligibility.**
- Students may use up to three grants per semester. Homeschooled students must have a 21 on the ACT to do so.
- If a student is using grants at multiple universities, a consortium agreement must be signed by the student and universities involved.
- Book costs for on-campus courses at the high school are the responsibility of the student or school.
- Online course tuition includes the book cost in the form of an e-book.
- **Once enrolled, the student will be assigned a Bethel University student email address and all communication from Bethel representatives will be sent to the Bethel email address. Students are advised to check this frequently. The student's acceptance letter has instructions on how to access their Bethel email.**
- Official transcripts either from Bethel or from other institutions needed for grant eligibility purposes are the responsibility of the student and/or parent/legal guardian to provide to the appropriate institution.
- Bethel uses a third party, Credentials Solutions, for requesting transcripts and there is a fee associated for requesting transcripts.
- Students who have a balance with Bethel from previous semesters will not be registered until balances are cleared.
- Tuition payment for all dual enrollment courses must be received no later than two weeks after the start of the course. Failure to pay tuition may result in removal from the course unless other arrangements are made through our business office by calling 731-352-6936.
- **If a course is dropped after the first 10 days of the semester, a \$25 drop fee will be charged. A "W" will be recorded on the student's transcript. No course should be dropped after the 11th week, but if dropped, a punitive grade of "F" will be recorded.**
- It is the student/parent/guardian's responsibility to ensure courses will transfer to the university the student is attending after high school.

By signing this document,

- I have read and understand the conditions of the Dual Enrollment program at Bethel University. I also understand this form is valid for the entire time I am a Dual Enrollment student with Bethel University, unless changes in the program by Bethel require me to submit a new form.
- Give appropriate college and high school administrators permission to discuss my Bethel University records with other institutions while participating in dual enrollment with Bethel University.
- I give permission to my high school administration to release my high school transcripts/records to Bethel University.
- I understand that I am fully responsible for the total amount of tuition/fees and understand the Bethel University Dual Enrollment Drop Policy as explained above.
- I understand any courses taken at Bethel University are subject to other individual universities' transfer credit guidelines.

High School: _____ Graduation Year: _____

Payment Source (Please Initial): Dual Enrollment Grant _____ if available/eligible Cash _____

I want to use 1st year HOPE dollars once I reach class 5. (This option is only available for classes 5 to 10). I understand this will reduce my first year HOPE dollars at the institution I choose to go to after high school. Initial: _____

Parent Name (Please Print): _____ Parent email: _____ Parent Phone: _____

Student Name (Please Print): _____ Student Email: _____ Student Phone: _____

Parent Signature/ Date _____ Student Signature/Date _____

Please email completed form to Kim Houston at houstonk@bethelu.edu, or fax: 731-241-0020
or mail to: BETHEL UNIVERSITY, ATTN: DUAL ENROLLMENT, 325 Cherry Avenue, McKenzie, TN 38201